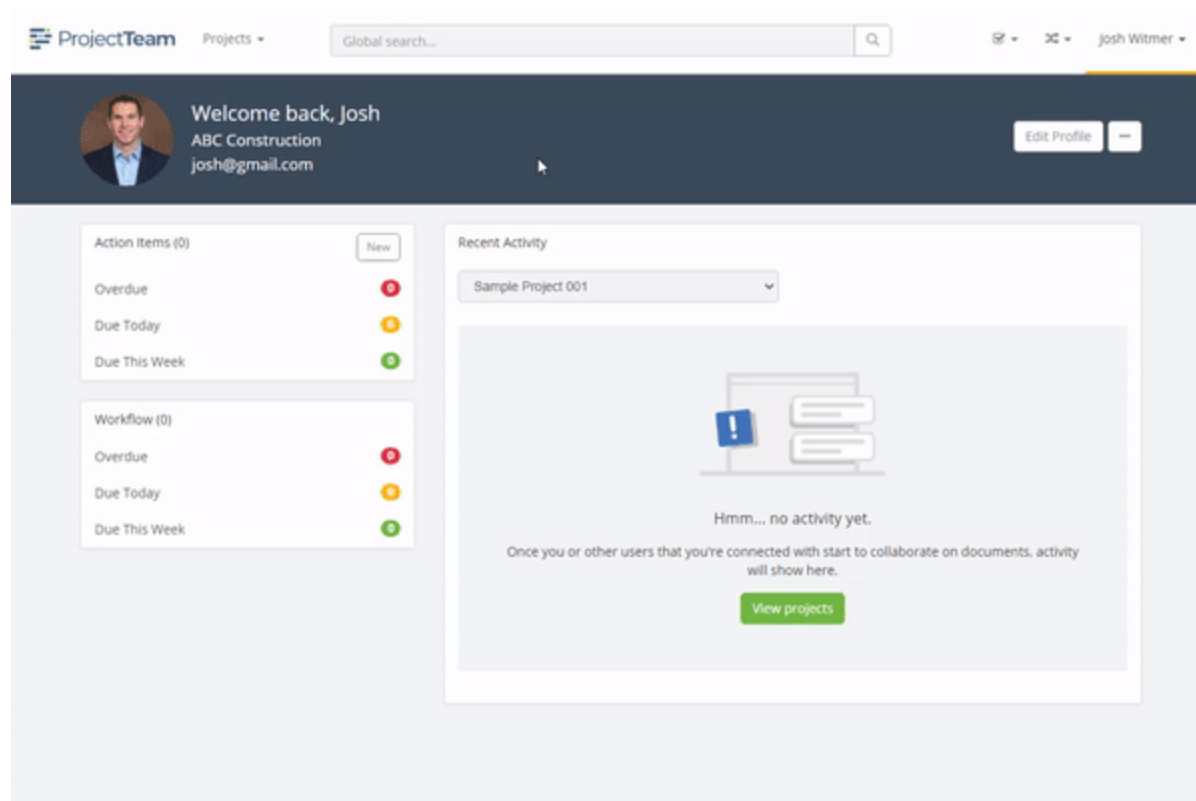


Configure your Project Menu Dropdown

Configure your "Project Menu Dropdown" on your top menu bar to help you quickly navigate between projects.

In the top navigation bar, a dropdown exists that allows users to quickly switch between projects. Users can configure which projects show in their top menu bar. Configuring the project menu is a personal preference and does not affect any other users.



Project Menu Default

By default, when a user is added to a new project, that project will show in the project menu dropdown. If users don't want a project to show in the menu bar anymore, they need to configure their menu and uncheck the unwanted projects.

Configure the Project Menu Dropdown

To remove a project from the project menu bar:

1. Click the project dropdown
2. In the menu, click the option to **View All Projects...**
3. On the All Projects page, click the "..." button

4. In the dropdown, click the **Configure Project Menu** option
5. In the modal window, uncheck the unwanted projects
6. Click the **Save** button to save your preferences

Only projects that a user has access to will show in the "Configure Project Menu" modal. The list of projects is shown in alphabetical order based on the project name.