

### **Getting Started in ProjectTeam**

New to ProjectTeam? No problem. We have several resources to help you get the most out of the system.

Invenergy Support Page
Quick Reference Guides
Training Videos
Request Training
Get Help

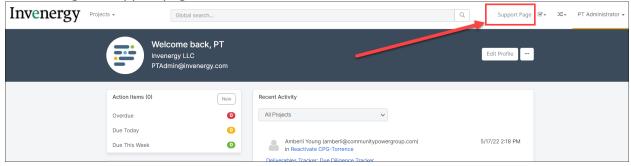
#### **Support Page**

Invenergy has a support page outlining how to get help, request training, access to training videos, and quick reference guides. You are currently reading one of the first articles included in our knowledge base and we encourage you to start here whenever you have a question regarding Invenergy processes. You can also access ProjectTeam, Inc support page regarding functionality in ProjectTeam.com.

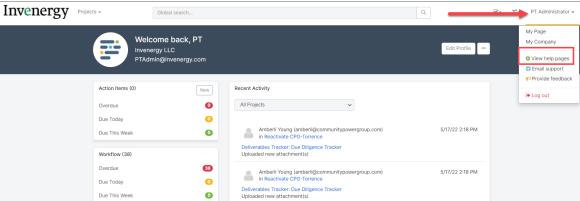
You can get to Invenergy's knowledge base in different ways:

Bookmarking the URL: (https://www.projectteam.com/invenergy)





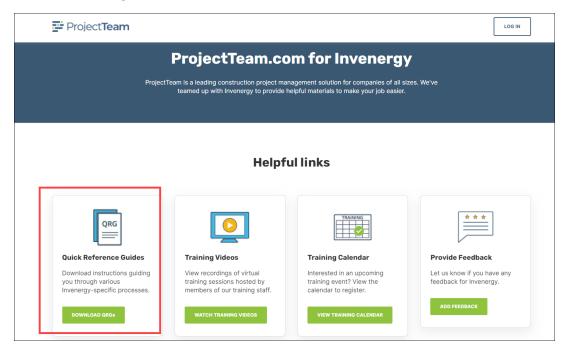
 To navigate to ProjectTeam, Inc support pages click on View help pages link under your name inside the ProjectTeam application





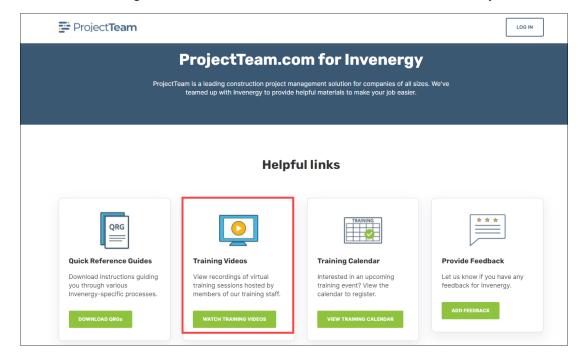
#### **Quick Reference Guides**

QRGs provide you step by step guidance for all Invenergy's processes. Click on the Download QRGs link to view the list of guides.



## **Training Videos**

On-demand training videos are available for end users to learn more about ProjectTeam.





## **Request Training and the Training Calendar**

The Training Calendar link allows you to sign up for regularly scheduled training sessions Project Controls group has available.

Additionally, if you require project specific training, please reach out to <a href="mailto:ProjectTeam@Invenergy.com">ProjectTeam@Invenergy.com</a>.

# **Get Help**

If you require additional assistance or have questions, please email support at <a href="mailto:ProjectTeam@Invenergy.com">ProjectTeam@Invenergy.com</a>.